

Your role as Faculty (both on site and off)

Your role as a member of the faculty is integral in the success of the clinical placement experience for both the student and preceptor/clinical supervisor. The following outlines general expectations as well as specific expectations depending on your role (group placement faculty or supervising faculty of a preceptorship or fieldwork experience). At the end of this page are discipline specific expectations.

We expect you to:

- Make sure staff have a clear understanding and knowledge of the clinical practice environment prior to the students' arrival.
- Assess the skill and knowledge level of the student.
- Meet with the student and clinical supervisors/preceptors regularly to review performance and provide guidance.
- Be readily available as and when issues arise.

For group placements:

- At least two weeks prior to the start of the placement arrange your orientation to the site or placement area. For more on site orientation go to [Placement Requirements>On site Orientation](#).
- Provide your student group with an adequate orientation to the placement location and to specific site policies and procedures.
- Arrange for photo identification for yourself and students.
- Arrange orientation to computerized information systems for yourself and student. We will arrange for access to systems.
- Assign patients and clients to the student where applicable.
- Supervise the provision of services, documentation, and oral reporting of the student.
- Stay current on care-delivery and practice at the clinical location (see [Professional Responsibility](#)). This includes such things as safe client handling techniques (lifts, moves, and transfers).
- [Tell us](#) how your practice experience was by completing the evaluation of the learning experience.

For preceptorship, internship & fieldwork placements:

- Arrange for a meeting with the preceptor/fieldwork guide and the student (at least two weeks) prior to the start of the placement experience (this does not need to be face-to face).
- Introduce VCH staff to your educational program. Interpret curriculum expectations.
- Help the student write learning outcomes and make sure the expectations are clear to everyone.

- Provide support and advice for the learning plan implementation.
- Meet with student preceptor/fieldwork guide on a regular basis.
- Indicate if written feedback is required by the preceptor/fieldwork guide. Provide support in completing written feedback.
- Be available throughout the placement. Provide contact information to both the student and the preceptor/fieldwork guide.
- Assist with any conflict resolution within the practice education experience.
- Provide the final determination as to whether the student progresses.
- Participate in evaluating the practice education experience and solicit feedback from the placement location staff.

Our staff work with many student from various programs and schools. Some specific expectations have been developed for certain disciplines and practice areas that will help you work effectively with staff in the clinical setting and help ensure continuity of care and services.